



Republic of the Philippines  
OFFICE OF THE CITY MAYOR  
Gingoog City



Executive Order No. 31  
Series of 2020

**"AN ORDER CREATING THE TECHNICAL WORKING GROUP FOR THE UPDATING OF THE FOREST LAND USE PLAN (FLUP) OF GINGOOG CITY"**

**WHEREAS**, the City of Gingoog recognizes the need to place into effective management the existing 55,076 hectares or 66.82% of total land area of forest and to sustain its contribution to the overall economic and environmental development of the city;

**WHEREAS**, various laws and policies such as the Local Government Code of 1991, DENR-DILG-LGU Joint Memorandum Circular 98-01, call for the effective partnership between the DENR and Local Government Units and other stakeholders for the management of the natural resources, especially the forestlands;

**WHEREAS**, the City Government of Gingoog has requested the DENR to assist in the updating of Forest Land Use Plan for CY 2020-2025 that shall serve as the basic document for closing the "open access" forestlands and ensure its effective management;

**WHEREAS**, the City Government of Gingoog and the DENR have agreed, through A Memorandum of Agreement (MOA) to assist technically in the updating of Forest Land Use Plan until its completion;

**WHEREAS**, part of the obligation highlighted in the Memorandum of Agreement (MOA) is for the City Government of Gingoog to create the FLUP Technical Working Group (TWG) which shall coordinate the preparation, review, validation, legitimization, approval and implementation of the Forest Land Use Plan in collaboration with the DENR, NCIP and other concerned agencies;

**NOW THEREFORE**, I, **ERICK G. CAÑOSA**, City Mayor for and in accordance of the foregoing, and by virtue of the powers vested in me by laws, hereby order;

**Section 1. Creation of Technical Working Group for the updating of Forest Land Use Plan (FLUP-TWG)**

A City FLUP Technical Working Group is hereby created which shall be composed of the Chairman, Committee on Environment, Sangguniang Panlungsod (SP) and heads/representative(s) of the following offices and/or institutions;

- |                             |   |   |
|-----------------------------|---|---|
| 1. Hon. Roy E. Aniscal      | - | Chairman, Committee on Environment, Sangguniang Panlungsod (SP) |
| 2. Elsa M. Maquiling, EnP.  | - | City Planning and Development Coordinator                       |
| 3. Jerry G. Reyes, REA      | - | City Assessor   |
| 4. Marlon Pajo              | - | City Disaster Risk Reduction and Management Officer             |
| 5. Marlene V. Fuentes       | - | Chief, ENRD, CMO  |
| 6. Jacqueline T. Reyes      | - | Chief, Forestry section, CENRO – DENR, Gingoog City             |
| 7. Jo Ann U. Lim            | - | General Manager, GCWD   |
| 8. Merlina S. Berdelao      | - | City Agriculturist  |
| 9. Audie Cornelio S. Ocampo | - | City Tourism Officer  |
| 10. Kenjie R. Baduco        | - | NCIP Representative   |

The head of the above offices shall identify their permanent representatives to the Technical Working Group. Overall, the Technical Working Group (TWG) shall be responsible for the preparation, reviews, finalization, legitimization and approval of the FLUP following good governance principle of transparency, accountability and participatory decision making. The aforementioned persons and/or offices are also required to participate in all workshops, consultations and dialogue related to FLUP updating.

## Section 2. Team Membership, Roles and Responsibilities.

The Gingoog City FLUP TWG shall be composed of the mapping team, Information, Education and Communication (IEC)/advocacy and documentation team and the community profiling team. The TWG shall work on a full-time basis as may be required for the completion of the tasks at hand, and/or until such time that FLUP have been legitimized. Each team shall select its own chairperson who will coordinate and supervise activities of the team.

### A. Mapping Team

#### Composition:

1. Melito B. Ampatin	–	CGADH, CPDO
2. Marlene V. Fuentes	–	Chief ENRD
3. Elmer G. Baldevino	–	DEMO III, CPDO
4. Medel C. Arao	–	Engineer – III, CEO
5. Emedio L. Gaid	–	CENRC Secretariat
6. Edjie M. Abalos	–	Engineer-II, CENRO, DENR, Gingoog City
7. Billy Gil B. Cañada	–	GIS Specialist, CENRO, DENR
8. Joshua L. Ladaga	–	ECT, CPDO
9. Meldon C. Corpuz	–	Taxmapper – II, OCA

#### Roles:

1. Prepare thematic maps for FLUP Preparations;
2. Ensure veracity of biophysical data through ground and community validation activities;
3. Spearhead map overlaying and analysis and prepare derived maps necessary for FLUP Preparation; and
4. Complement activities with other teams as necessary to complete and legitimize the FLUP.

### B. Information Education and Communication (IEC) and Documentation Team

#### Composition:

1. Marlon E. Pajo	–	City Disaster Risk Reduction and Management Officer
2. Marlene V. Fuentes	–	Chief, ENRD, CMO
3. Jacqueline T. Reyes	–	Forester-III, CENRO, DENR, Gingoog City
4. Jo - ann U. Lim	–	General Manager, GCW
5. Kenjie L. Baduco	–	Head, NCIP, Gingoog City
6. Merlina S. Berdelao	–	City Agriculturist
7. Audie Cornelio S. Ocampo	–	City Tourism Office
8. Emedio L. Gaid	–	CENRC Secretariat
9. Cheryl G. Villanueva	–	Project Development Assistant, CPDO
10. Jan Robin A. Zia	–	Administrative Aide, CPDO
11. Junella Therese B. Espejon	–	City Information Office, CMO



**Roles:**

1. Design, develop and implement IEC Campaign plans for target communities and stakeholders to generate support for the updating preparation, legitimization and implementation of FLUP.
2. Prepare and package IEC materials and distribution;
3. Facilitate the City and Barangay level IEC Campaign on FLUP and sustainable management of forest and forestlands;
4. Promote and institutionalize governance practice of Accountability, Respect, Transparency and Participatory core values within the LGU system towards an improved management of forest and forestlands;
5. Compliments activities with other teams necessary to update and legitimize the plan;
6. Document all FLUP planning process such as proceedings of the workshops, discussions/meetings and dialogue/consultations related to FLUP, and ;
7. Draft the package FLUP for legitimization and package thereafter.

**C. Community Profiling Team**

**Composition:**

- |                             |   |                                       |
|-----------------------------|---|---------------------------------------|
| 1. Joni Socorro S. Eseos    | – | Social Welfare Officer III            |
| 2. Marlene V. Fuentes       | – | Chief, ENRD, CMO                      |
| 3. Joel V. Sinatao          | – | Project Development Officer III, CPDO |
| 4. Kenjie L. Badoco         | – | Head, NCIP                            |
| 5. Audie Cornelio S. Ocampo | – | City Tourism Office                   |
| 6. Merlina S. Berdelao      | – | City Agriculturist                    |
| 7. Wilson N. Lim            | – | DEMO III, CPDO                        |
| 8. Cheryl G. Villanueva     | – | Planning Assistant, CPDO              |
| 9. Emedio L. Gaid           | – | CENRC Secretariat                     |
| 10. Jan Robin A. Zia        | – | Administrative Aide, CPDO             |

**Roles:**

1. Gather secondary information from existing sources related to FLUP;
2. Conduct group discussions, key informant interview to gather primary data and validate socio-economic and cultural data, and;
3. Complement activities with other teams to complete and legitimize the plan.

**Section 3. Secretariat of the TWG**

The City Planning and Development Office (CPDO) shall serve as the secretariat of the TWG. It shall be responsible for facilitating FLUP workshops, consultations, and make necessary arrangement for the conduct of aforementioned activities.

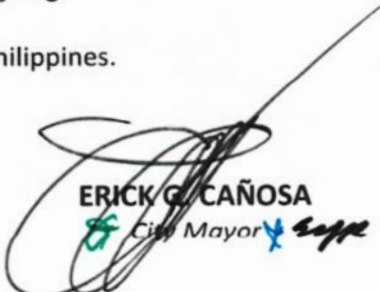
**Section 4. Funding and mobilization for the TWG**

Approved budget for FLUP preparation shall be sourced out from CPDO and ENRD and shall be used in accordance to government accounting rules and regulations.

**Section 5. Effectivity**

This Executive Order shall take effect immediately after signing.

MAY 08 2020  
Done this \_\_\_ day of May 2020, Gingoog City, Misamis Oriental, Philippines.

  
ERICK G. CAÑOSA  
City Mayor