



Republic of the Philippines
OFFICE OF THE CITY MAYOR
GINGOOG CITY

EXECUTIVE ORDER No. 31

AMENDED GUIDELINES ON DISASTER PREPAREDNESS, PRE-EMPTIVE EVACUATION AND RULES TO BE FOLLOWED IN ITS IMPLEMENTATION

WHEREAS, the **GUIDELINES ON DISASTER PREPAREDNESS, PRE-EMPTIVE EVACUATION AND RULES TO BE FOLLOWED IN ITS IMPLEMENTATION** were embodied in Executive Order No.18 series of 2013 issued by former Local Chief Executive on November 11, 2013;

WHEREAS, in order to comply with existing requirements of Good Governance, there is a need to incorporate a sound response mechanism in the **City Disaster Risk Reduction and Management Council (CDRRMC)**, in order to empower and capacitate it to maintain a systematic and effective service delivery during emergencies and disaster;

WHEREAS, it is imperative that said Executive Order No. 18, series of 2013 shall be amended to include on Incident Command Systems, maintenance of Peace and Security during disasters, Medical and Psychosocial Support and Search, Rescue and Retrieval operations.

NOW, THEREFORE, by virtue of the powers vested in me by Law, I, **Mayor Erick G. Cañosa,** hereby amend Executive Order 18:

Section 1. Early Warning System. In case of impending disaster or emergency, pre-emptive evacuation will be announced by the City Disaster Risk Reduction and Management Office. The CDRRMO will identify and notify the barangays and the areas where the pre-emptive evacuation will be imposed. The concerned barangays shall then mobilize their resources and constituents according to the agreed plan, including the designation of the "barker" who will be in-charge of information dissemination.

Section 2. Incident Command System. After sending alert warning to the communities, an Incident Command System (ICS) shall be activated in the CDRRMO OpCen. All resources, equipments, vehicles, response personnel, supplies, etc. shall be prepositioned in the Operation Center.

Section 3. Evacuation Center. The city gymnasium will serve as evacuation center. If the volume of families affected will increase and make the gymnasium congested, the schools shall also be used as evacuation centers after undergoing a validation survey in order to determine their structural safety (in terms of design), safety from hazards (in terms of location), and health safety. These schools have complete facilities to accommodate evacuees. The schools are accommodating the evacuees out of necessity. Thus, the rules and regulations of the schools shall be strictly followed, including the "no smoking" policy, sanitation and proper waste disposal. Violators shall be penalized in accordance with the city ordinances and other applicable laws.

Section 4. System for Registration and Information Guide for families. In case several barangays will have to share an evacuation center, the CDRRMO will assign the rooms per barangays. For better and expeditious delivery of services, The One Barangay, One Location rule shall be observed as far as practicable. The CDRRMO shall likewise post signs near the room entrances which will indicate the names the barangays assign to those rooms.

Each barangay shall prepare a list of pre-identified evacuees living in vulnerable areas based on the data gathered from previous evacuation which shall be validated by the Philippine National Red Cross Gingoog Chapter. The list of evacuees shall be segregated by purok, and copies of which shall be posted near the front doors of the rooms where the evacuees will be assigned.

The barangay shall likewise designate a point person per room, and per evacuation center, who will be in-charge for whatever situation that may arise.

Section 5. BDRRMC Mobilization. Accordingly, the barangays must activate their Barangay Disaster Risk Reduction and Management Council, and Identify the various committees (Food Preparation and Supply, Security, Communication and Transportation, warning, rescue, relief, Medical, Evacuation, Fire Brigade and Damage Control, etc.)

The respective barangays shall be responsible in providing equipment, i.e., flashlights, raincoats, raincoats, candles, etc., to their own emergency personnel assigned to implement the evacuation plan.

Each BDRRMC or Barangay Captain shall submit a report after each incident, for analysis and future reference.

Section 6. System for Food Preparation. Each barangay shall be required to organize its own community kitchen, and shall be responsible in providing the kitchen utensils and in cooking and distributing food to its constituents. The barangays shall provide first meal to affected families during pre-emptive evacuation. Only cooked food prepared in the community kitchens shall be distributed at the evacuation centers. Uncooked food supply shall not be distributed at the evacuation centers.

Section 7. System for Relief Operation. Should the need arise, the city shall provide basic food supply. The barangays may augment the supply using their own calamity funds. Pursuant to R.A. 10121, the Department of Social Welfare and Development Office (DSWD) shall be the lead agency for disaster relief operation with the coordination of the CDRRMC. Other partner in relief organization and stakeholders shall coordinate the CDRRMC & CSWD for proper disposition and to ensure that relief supplies are well distributed to affected families.

Section 8. Medical Support. The City Health Office is responsible to ensure the health and welfare of the affected population. They should take the lead in maintaining health management and sanitation to prevent outbreak of disease in the evacuation center. During disaster operation each evacuation centers shall have 24/7 medical station and staff to provide medical services. Once evacuation centers are vacated by families it shall be disinfected and fumigated. The CHO is responsible in handling and disposition of dead bodies upon proper identification and documentation in coordination with other authorities.

Section 9. Psychosocial (CISD) Support. In order that the affected families should immediately adopt and recover the impact of disaster, and be more resilient in the future, a mandatory psychosocial and stress debriefing session shall be conducted to affected families and individuals. The CSWD, CHO, PRC, NGO's and other trained professionals shall be responsible in debriefing activity.

Section 10. Proper Waste Management. The CMO-Environment and Natural Resources Division shall provide each classroom with trash bags, and shall regularly collect the same for proper disposal.

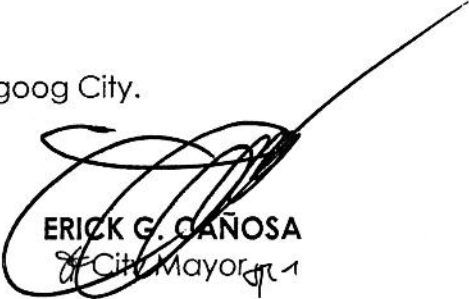
Section 15. Search, Rescue and Retrieval Operation. Search, Rescue and Retrieval Operation shall be conducted depending on the need and the level of training the responders acquired. For flooding incident CDRRMC, BFP, PNP, PRC and other Accredited Community

Disaster Volunteer (ACDV's) groups shall perform search and rescue operation. Depending on the situation, the CDRRMC, BFP and PRC headed the search and rescue operation while other support groups shall standby for augmentation. CDRRMC shall responsible for mobilization and demobilization of all response team.

Section 16. Peace and Security during Disaster. Basically during disaster events each BDRRM's shall ensure the safety and property of the affected communities. The barangay security team (barangay tanod) in coordination with Gingoog City Police Station, Provincial Police Safety Company (RPSB), 581B Philippine Army will help to ensure in maintaining the peace and order situation of the affected families, their community and in the evacuation centers. All law enforcement agencies should take the lead that all establishment and economic activity are well secured of any untoward incident during calamity.

This order shall take effect immediately.

Done this 15th day of October 2019, in Gingoog City.



ERICK G. CAÑOSA
City Mayor